



## **CABINET**

**WEDNESDAY, 14 OCTOBER 2009**

## **DECISIONS**

**Present:**

Councillor Wood (Chair), Councillor B Hoare (Deputy Chair)  
Councillors Beardsworth, Church, Crake, Perkins and PD Varnsvery

Set out below is a summary of the decisions taken at the meeting of the Cabinet held on Wednesday, 14 October 2009. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

These decisions will come into force and then may be implemented on the expiry of three working days after the publication of this list.

If you have any queries about any matters referred to in this decision sheet please contact Jo Darby 837089 .

**THIS LIST OF DECISIONS PUBLISHED:**

THURSDAY 15 OCTOBER 2009

**DATE OF EXPIRY OF CALL IN:**

TUESDAY 20 OCTOBER 2009 AT 17:00 HOURS

---

<b>Agenda</b>	<b>Declaration/Conflict of Interests:</b>
<b>Item No</b>	None

**6. Camp Hill MUGA**

1. NBC is to act as Accountable Body for the anticipated capital funding from the Big Lottery 'Changing Spaces' programme of £50,000.
2. NBC is to manage the facility as a council asset, on land leased from Northamptonshire County Council.
3. NBC is to provide the ongoing, weekly maintenance and inspection of the facility, with any damage and repairs covered through additional external funding.

---

<b>Agenda Item No</b>	<b>Declaration/Conflict of Interests:</b>
	Councillor Crane: Personal, non-prejudicial as she has relatives living in the Duston Conservation Area;
	Councillor B Hoare: Personal, non-prejudicial as he has close friends living in the Duston Conservation Area

## **7. Duston Conservation Area - Reappraisal and Management Plan**

1. The responses to the consultation and officer responses are noted.
2. The appraisal and management plan attached to the published report, including the proposed boundary amendments, are approved.

---

<b>Agenda Item No</b>	<b>Declaration/Conflict of Interests:</b>
	None

## **8. Electoral Review**

1. The establishment of an Electoral Review Member Working Party is recommended to Full Council.
2. The Member Working Party is to be made up of 2 representatives from each of the Political Groups and chaired by the Leader of the Council.
3. The Member Working Party is to be given delegated powers to consider, prepare and agree submissions to the Electoral Review on behalf of the Council. This will include the electorate forecast, political management arrangements and consequent size of the Council, warding patterns and any other information that is requested.

---

<b>Agenda Item No</b>	<b>Declaration/Conflict of Interests:</b>
	None

## **9. Carbon Reduction Commitment**

1. The financial, reputational and resource implications for the Council of the new CRC scheme have been noted and considered.
2. Agreement is given to participate in Carbon Trading Public Sector 2009/10, which is a 'dry run' of the CRC scheme.
3. The need has been agreed for the skills, tasks and roles outlined in 4.2.4. of the Cabinet report to be implemented to undertake the CRC.
4. A carbon financial trading strategy will be prepared.
5. It is noted that TEAM (Energy Auditing Agency) Ltd will provide services to the carbon reduction work of the council.

---

<b>Agenda Item No</b>	<b>Declaration/Conflict of Interests:</b>
	None

### **10. Proposed Bid to the Homes and Communities Agency for Round Two Funding for Council House Building**

1. The Director of Housing, in consultation with the Portfolio Holder, is authorised to confirm the terms of a second bid to the Homes and Communities Agency for grant funding
2. Approval has been given to the extended procurement of the services of Orbit Housing Group partners who assisted the Council with the HCA Round 1 bid.

---

<b>Agenda Item No</b>	<b>Declaration/Conflict of Interests:</b>
	None

### **11. New Tenant Participation Structure**

1. The Council is to adopt, at this stage, the 'selection' methodology for choosing Tenant Board members as indicated as the preferred option by 50% of the tenants responding to the consultation and it will promote further resident engagement in the process of establishing its new resident involvement structure.
2. The Council is to agree an initial Area Housing Partnership Board composition of two Members, three local senior staff and five tenants with an option for the Boards to further co-opt independent Board members.
3. During October to December 2009, the Council is to implement a programme to support the development of the Area Housing Partnership Boards by the promotion and provision of joint training and Board development sessions aimed at the relevant Members, Officers and tenants for each of the four Housing Areas.
4. The Council is to note the initial suggestions made by tenants during the consultation about what should constitute the elements of a Board member person specification.
5. The process of appointing tenants to the Area Partnership Boards will begin in accordance with the timetables outlined in the report
6. A further progress report is to be forwarded to Cabinet in March 2010.
7. Elected Member engagement as part of this process will commence.

---

<b>Agenda</b>	<b>Declaration/Conflict of Interests:</b>
<b>Item No</b>	None

## **12. Annual Letter of Local Government Ombudsman**

The contents of the Annual Letter are noted.

---

<b>Agenda</b>	<b>Declaration/Conflict of Interests:</b>
<b>Item No</b>	None

## **13. Environment and Culture Directorate - Improvement and Efficiency Plan**

1. It is noted that the Directorate of Environment and Culture's improvement and efficiency plan will be delivered in partnership with Northgate Kendric Ash, using an innovative risk and reward model to deliver customer focused service improvements, greater value for money and significant efficiency gains.
2. It is agreed that the first phase of the improvement and efficiency plan for the Directorate of Environment and Culture, will be delivered as outlined in the Cabinet report.
3. The estimated savings are noted, as set out in paragraph 4.2 of the Cabinet report, and are projected to arise from implementation of the improvement and efficiency plan.
4. The financial proposals associated with the first phase of the improvement and efficiency plan, also set out in paragraph 4.2 of the Cabinet report, are agreed.
5. It is agreed that the Council join Northamptonshire County Council and Daventry District Council in a project to develop a business case to assess the feasibility of a shared back office for environmental services.
6. Further to paragraph 2.4 of the Cabinet report, expenditure for the shared back office project, as set out in sub paragraph 4.2.9, is agreed.
7. It is noted that further reports will be brought forward in relation to the first phase of the improvement and efficiency plan, if necessary or as required by Cabinet, as work is progressed and more detail emerges.
8. It is noted that it is expected that there will be further phases to the improvement and efficiency plan over the course of the contract with Northgate Kendric Ash and such phases will be brought to Cabinet for approval in due course.

---

<b>Agenda Item No</b>	<b>Declaration/Conflict of Interests:</b>
	None

#### **14. Consultation on Northamptonshire County Council's Partnership Protocol**

1. The response to the Northamptonshire County Council consultation on the Partnership Protocol as detailed in Section 3.3 in the report is endorsed.
2. The Leader of the Council is to respond to the consultation on behalf of the Council by the 19th October 2009 putting forward proposals for a common protocol.

---

<b>Agenda Item No</b>	<b>Declaration/Conflict of Interests:</b>
	None

#### **A. PERFORMANCE MONTHLY REPORT - JULY 2009**

The report is noted.

---

<b>Agenda Item No</b>	<b>Declaration/Conflict of Interests:</b>
	None

#### **B. CAPITAL PROGRAMME 2009-10 MONITORING REPORT, PERIOD 4: PROJECT APPRAISALS AND VARIATIONS**

1. Approval is given to the following schemes to be added to the capital programme for 2009-10

<b>Scheme Reference, Description &amp; Directorate</b>	<b>Narrative</b>	<b>2009-10 £</b>	<b>Future Years £</b>	<b>Funding Source</b>
2009-10/GF067 Camp Hill Multi Use Games Area (MUGA) Environment & Culture	The installation of a new Multi Use Games Area in Camp Hill. This work will be funded by a grant from the Big Lottery.	50,000	-	The Big Lottery

2009-10 GF068 Bus Station ANPR  Environment & Culture	Purchase and installation of an automated number plate recognition (ANPR) system at the bus station to enable the monitoring and management of vehicles as part of the Health & Safety Executive Action Plan improvement works.	30,000	-	Prudential Borrowing
--	---	--------	---	----------------------

Further details of these appraisals are shown in Annex A to the report.

- Further approval is given to the following scheme in the Council's capital programme for 2009-10

<b>Scheme Reference, Description &amp; Directorate</b>	<b>Narrative</b>	<b>2009-10 £</b>	<b>Future Years £</b>	<b>Funding Source</b>
2009-10 GF031 One Stop Shop Transformation  Finance & Support	The One Stop Shop concept needs to transform and modernize to match demand, and be fit for purpose. To maximize space to the full, enabling staff to respond more professionally to clients needs. This will include an effective queue management system, easily identified waiting areas, plasma information screen, a better variety of seating options, and a children's play area.	250,000	-	£100k Third Party Contributions, £150k Prudential Borrowing

Further details of this appraisal can be seen at Annex A to the report.

- Approval is given to the following scheme to be added to the capital

programme for 2010-11

<b>Scheme Reference, Description &amp; Directorate</b>	<b>Narrative</b>	<b>2010-11 £</b>	<b>Future Years £</b>	<b>Funding Source</b>
2010-11 HRA018 Challenge Fund Round 2 Bid (NBC New Build Scheme)  Housing HRA	The project is to seek funding from the Homes & Communities Agency (HCA) challenge fund round 2 bid; to build approximately 6 new council owned family houses. The challenge fund requires at least 50% of the total scheme costs to be funded by the local authority through prudential borrowing, with the remaining cost being funded through a bid to the HCA for Grant funding.	955,259	-	£477,630 Prudential Borrowing, £477,629 HCA

Further details of this appraisal can be seen at Annex A to the report.

4. Approval is given to the following variation to a scheme in the capital programme for 2009-10.

<b>Scheme Reference, Description &amp; Directorate</b>	<b>Narrative</b>	<b>2009-10 £</b>	<b>Future Years £</b>	<b>Funding Source</b>
2008-09/GF068 V03 Market Square  Planning & Regeneration	The original costs of the gateway aspect of the project were estimated by the cost consultant, however these have now been revised upwards by the contractor, and are now more than the budget. Therefore the use of section 106 monies is required to fund these additional costs. If the use of the section 106 monies	40,052	-	£38,052 Section 106. £2k NEL

	were not approved major items agreed by project board would have to be omitted.			
--	---	--	--	--

Further details of this variation can be seen at Annex B of this report.

5. The following is noted:

- a) The capital programme monitoring position as at end of July 2009, including forecast outturns and slippage into 2010-11, is as set out at Annex C and D of the report.
- b) The funding arrangements for the 2009-10 capital programme are as set out at Annex E of the report.

6. Approval is given to the usage of section 106 funds as outlined in paragraph 3 (above) variations to the capital programme.

- 2008-09/GF068 V03 Market Square

---

<b>Agenda Item No</b>	<b>Declaration/Conflict of Interests:</b>
	None

### **C. HOUSING REVENUE ACCOUNT (HRA) MONITORING 2009-10**

The report and the forecast overspend of £838k on the Net Cost of Services are noted.

---

<b>Agenda Item No</b>	<b>Declaration/Conflict of Interests:</b>
	None

### **D. REVENUE BUDGET MONITORING 2009-10 POSITION AS AT JULY 2009**

1. The report and the forecast over spend of £908k net of management action are noted.
2. Approval is given for the unclaimed increase in members' allowances from 2008/09 to be appropriated to CEFAP for investment in communities.
3. Approval is given for any unclaimed increase in members' allowances in 2009/10 to be allocated to CEFAP for investment in communities in 2011/12.



---

<b>Agenda</b>	<b>Declaration/Conflict of Interests:</b>
<b>Item No</b>	None

### **17. Award of Banking Contract**

Agreement is given to delegate the award of the contract to the Chief Finance Officer, working with the Portfolio Holder for Finance, subject to satisfying final conditions.

---

<b>Agenda</b>	<b>Declaration/Conflict of Interests:</b>
<b>Item No</b>	None

### **18. Grosvenor/ Greyfriars**

1. The progress made since signing Heads of Terms in December 2007 is noted and the reports by the Council's Advisors at Appendices 1 and 2 of the report have been considered.
2. The Chief Executive is instructed to proceed to complete this Development Agreement on behalf of the Council.
3. The Chief Executive is instructed to sign the Development Agreement on behalf of the Council, subject to any minor changes agreed by the Chief Executive in consultation with the Leader, Portfolio Holder for Planning & Regeneration and the Portfolio Holder for Finance.
4. The Chief Executive is instructed to progress the activities and obligations set out in the Development Agreement working collaboratively with Legal & General and with key stakeholders, to enable delivery of a scheme.
5. Authority is delegated to the Chief Executive, to sign the side letter requested by Legal & General, in consultation with the Leader, Portfolio Holder for Planning & Regeneration and the Portfolio Holder for Finance.
6. Support is confirmed for the Council to consider the use of powers pursuant to section 226 of the Town and Country Planning Act 1990 to acquire the third party interests by compulsory purchase. The Council will be obligated to use its power to progress a CPO, if required, to assist in bringing forward the land assembly in providing vacant possession. The Council's costs would be indemnified by the Developer as set out in the DA. (Council Officers will report to Cabinet, if any detailed CPO proposals are required, at a later date).
7. Authority is delegated to the Chief Executive to sign the CPO indemnity Agreement simultaneously with the signing of the Development Agreement, subject to any minor changes agreed by

the Chief Executive in consultation with the Leader, Portfolio Holder for Planning & Regeneration and Portfolio Holder for Finance.

8. It is noted that due diligence is being exercised and is still ongoing to allow the DA to be signed within several weeks of this Cabinet meeting.